



## JOB DESCRIPTION: RECOVERY HOUSE MONITOR

<b>POSITION:</b>	Recovery House Monitor – LIVE IN
<b>DEPARTMENT:</b>	Second Stage Housing
<b>REPORTS TO:</b>	Program Director
<b>ALLOTTED HOURS:</b>	This is a live-in role averaging 1-2 hours per day, however the ability to be on-call is key. Actual hours of work and the compensation package is identified in the Employee Agreement.
<b>REVISION DATE:</b>	April 2022

### MINISTRY CONTEXT

LIFE Recovery Association (LIFE) is a registered charity and Christian ministry that exists to support women in recovery from addiction(s). Employees of LIFE must agree with the Code of Conduct, Community Standards, Mission, Statement of Faith, Vision, and Core Values.

### JOB SUMMARY -PRIMARY FOCUS

This position involves working with clients who have graduated from the First Stage 90-day program. They may struggle with motivation or self-discipline having just ended a fully scheduled and supported residential program. Clients may experience issues with their health or personal crises and may feel more alone. The Recovery House Monitor's primary role is to be that of a watchful eye for clients and to maintain LIFE Recovery Association's program standards including house rules and adherence to the client's service plan. **The ability to function independently, adhere to LIFE Recovery Association's Policies and Procedures and follow the requirements and limits of Assisted Living – Supportive Recovery, is an ongoing expectation of this position.**

### SPECIFIC RESPONSIBILITIES

- Develops a supportive relationship with clients
- Recognizes changes in a client's behaviours and/or moods and reports these to the Addictions Counsellor
- Identifies potential problems, makes effort to address and de-escalate and reports any difficulties promptly to on-call staff
- Assesses need for additional staff support and/or interventions
- Attends monthly staff meetings
- Logs all incidents
- Completes training deemed as mandatory under the Assisted Living Act

### QUALIFICATIONS & EXPERIENCE

- One (1) year recent related experience or an equivalent combination of education, training and experience.
- Knowledge of alcohol & drug and mental health disorders.
- Excellent interpersonal communication skills.
- Strong analytical skills and decision-making ability.
- Demonstrated ability to deal with highly sensitive and confidential material and situations.
- Basic First Aid Training Certificate.
- Food Safe Certificate.
- Naloxone Training Certificate.
- Current Class 5 Drivers License (minimum).
- Sobriety of at least TWO years i.e., no abuse of alcohol, drugs, or other mood-altering chemicals.
- Has a reputation of living a lifestyle that honors and uplifts the name of Christ.
- The incumbent must regularly attend and participate in their home church (Heb 10:24-25).